



**NAAMREI/WIRED PROJECT
SOUTH TEXAS COLLEGE CONTACT INFORMATION
REPORTING AND COMPLIANCE MONITORING SCHEDULES**



QUARTERLY NARRATIVE PROGRESS REPORT SCHEDULE DUE 45 DAYS AFTER END OF QUARTER					
YR	Calendar Years 2 & 3	Quarter	USDOL Deadline 45 days	Gov. Deadline 5 days	STC Deadline 10 days
2	Third Quarter 09	July-Sept 30	November 13	November 9	November 2
3	Fourth Quarter 09	Oct-Dec 31	February 15	February 9	February 1
3	First Quarter 10	Jan-March 31	May 14	May 10	May 5
3	Second Quarter 10	April-June 30	August 13	August 9	August 4
3	Third Quarter 10	July-Sept 30	TBA	TBA	September 30

**Close out: All reports due 30 days end of the contract*

Financial	STC submits to USDOL 45 days after end of each quarter
Billing	Refer to contract (STC will send late notices to sub-recipients)
STC Sub-recipient Workshop	August 18th, 10:00 am-1:00 pm STC Technology Campus, Conference Room C142

MONITORING SCHEDULE: WIRED GENERATION II 2009-2010			
October 12-16th, 2009	STC Fiscal Agent Monitoring Review	Office of the Governor Internal Audit	Raul Ortiz
March 8-11, 2010	WIRED Program/Financial Compliance Review	USDOL	James Howard & Bob Kenyon
March 22-26, 2010	WIRED Summative Evaluation	WE Upjohn Institute for Employment Research/USDOL	George Erickcek
June-August 2010	Comprehensive Annual Financial Report	STC	External Auditors
September 2010	Sub-grantee Closeout	Sub-grantees	Mireya Olvera

Grant Recipient: Office of the Governor
Fiscal Agent: South Texas College

Approved by: Cheryl Fuller
Office of the Governor